

GOVERNMENT OF BELIZE

YOUTH AND COMMUNITY TRANSFORMATION PROJECT

CONSULTANCY TO CONDUCT A PROCESS EVALUATION

REQUEST FOR EXPRESSIONS OF INTEREST

The Government of Belize (GOBZ) has requested assistance from the Caribbean Development Bank (CDB) in financing “a comprehensive social intervention, which would respond to the challenges facing vulnerable groups... particularly youth at risk...” on the Southside of Belize City. Communities in that area are challenged by, *inter alia*, increasing crime, inadequate social infrastructure and limited access to social service. The Youth and Community Transformation Project (YCT Project) will address these challenges by supporting the expansion of, and access to, existing social services as well as the development and implementation of new services so as to reduce social exclusion among youth and families in the Collet, Lake Independence, Pickstock and Port Loyola divisions of Belize City. The YCT Project will *inter alia*, provide services to enhance literacy and adaptive life skills, support community security and improve inter-linkages and the sharing of best practices among participating agencies working in those communities. In addition, the project will allow for the construction/rehabilitation of critical community infrastructure including a new resource centre in the Lake Independence area (the Lake Independence Resource Centre (LIRC) and the Wilton Cumberbatch playing field. The project is being implemented through the Ministry of Human Development Social Transformation and Poverty Alleviation (MHDSTPA).

Given the limited experience with similar social programmes in Belize, it is important to ensure that the project delivers the intended benefits to the community and individuals targeted in the project design. Effective and efficient programme implementation should lead to measurable positive impacts on beneficiaries, and this Process Evaluation should evaluate the project implementation to date.

The objective of the consultancy is to conduct a Process Evaluation (PE) on the implementation of the YCT Project to date, with specific focus on three areas:

- a) Project Management and Administration;
- b) Financial Performance and Support to the Project and Participating Agencies; and
- c) Transformational Programme Delivery.

The evaluation should review the effectiveness and efficiency of the programme with respect to the project design, identifying strengths and weaknesses in operations and processes, assess level

of harmonization of the implementation to the project objectives, and conclude with the main findings, best practices, lessons learnt, and recommendations to improve the operation of the programme in the remaining project timeframe. The report should also be equally applicable to the Youth Resilience and Inclusive Social Empowerment (Youth RISE) project also under implementation within MHDSTPA. The duration of the assignment is expected to be for a period of four (4) months.

The Ministry of Human Development, Social Transformation and Poverty Alleviation now invites interested eligible individual consultants to submit Expressions of Interest indicating qualifications and experience required to provide these consultancy services.

Consultants shall be eligible to participate if:

- (a) the persons are citizens or *bona fide* residents of an eligible country; and
- (b) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or *bona fide* resident of an eligible country.

Eligible countries are member countries of CDB

The attention of interested Consultants is drawn to paragraph 1.9 of CDB's Guidelines for the Selection and Engagement of Consultants (2011), setting forth CDB's policy on conflict of interest.

In the assessment of submissions, consideration will be given to qualifications, and experience on similar assignments. All information must be submitted in English. Further information may be obtained from the first address below between 8:30 a.m. and 3:30 p.m. Monday to Friday.

Three (3) hard copies of the Expressions of Interest must be received at the first address below no later than 2:00 p.m. February 12th, 2018 and one hard copy must be sent simultaneously to CDB at the second address below. The sealed envelope containing each submission should include the name and address of the applicant and shall be clearly marked **“Expression of Interest – Consultancy to conduct a Process Evaluation of the Youth and Community Transformation Project”**

The selection method shall be Consultants' Qualifications selection (CQS). Therefore, following the assessment of submissions, individuals shall be assessed and compared, and the best qualified and experienced individual shall be selected. Only the selected individual shall be asked to submit a combined technical and financial proposal and, if such proposal is responsive and acceptable, the individual will be invited to negotiate a contract for the consultancy services. GOBZ reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not short-listing any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest

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